

## ***Auction Rules & Procedures***

*Please carefully read the following procedures.*

*Thank you for your support of our schools!*

1. Registration will begin at 5:00 p.m. At that time you will receive your table number and auction bid number. Even if you've already pre-registered with mobile bidding vendor GiveSmart and provided a credit card, you will need to check in with GiveSmart. All items bought must be paid in full at the end of the evening.
2. The silent auction will begin immediately at 5:00 p.m. Mobile bidding will close during dinner.
3. **MOBILE BIDDING:** An item sheet will be displayed by each item with a brief description and estimated value. You must register with GiveSmart before you can bid on any item. To register, text the word SchoolPower to 24700 and you will receive a link to register. You can then review and bid on auction items. You will receive a text indicating when you placed a bid, been outbid or won an item. All tangible items are subject to sales tax which will be added to the final total.
4. There will be no refunds or exchanges on items. Please be aware of all restrictions stated on the item sheet, on GiveSmart website or in the program. **All items are sold "AS IS". ALL SALES ARE FINAL.**
5. Unless otherwise noted, all items and services must be used within one year of February 11, 2017. Reservations for trips and vacations must be mutually arranged with the donor unless otherwise noted. No refunds will be allowed on travel packages for cancelled tickets and/or accommodations. Any restrictions must be honored as requested by the donor. There will be NO exceptions.
6. Unless otherwise stated, dinners exclude alcohol, taxes and gratuities and may have certain date restrictions.
7. SchoolPower reserves the right to withdraw any item from sale.
8. The LIVE AUCTION items will not necessarily be auctioned in the order they appear in the event program.
- 9.. **BID NUMBERS:** At your assigned table in the ballroom you will see your designated bid number pre-printed on a large card. During the FUND-A-NEED and LIVE AUCTION, please raise your Bid Number Card to bid on the desired auction item. If you have won an auction item, bought a raffle ticket or donated to Fund-a-Need, please pay for your item(s) and pick up at the conclusion of the event.